

# INVITATION

## IOSH - MANAGING SAFELY

2 DAYS on 27 & 28 SEPT then 2 DAYS on 4 & 5 OCTOBER 2011  
(4 Full Days 9.00 – 4.30pm)

11 VENTURA HOUSE, NORWICH ROAD, WATTON, NORFOLK, IP25 6JU

### WHO SHOULD ATTEND?

This course is designed for managers and supervisors in any sector or organisation who want to get "up to speed" on the practical actions they need to handle Health and Safety in their teams.

### FORMAT

This is a fully accredited IOSH 4 day course and will be held at 11 Ventura House, Norwich Road, Watton, Norfolk. On each of the 4 days it will run from 9.00 - 4.30pm with appropriate breaks for refreshment.

### CONTENT

The course includes the following modules:

- Introducing Managing Safely
- Assessing Risk
- Controlling Risk
- Understanding your Responsibilities
- Identifying Hazards
- Investigating Accidents and Incidents
- Measuring Performance
- Protecting our Environment

### OBJECTIVE AND OUTCOME

The course will impart health and safety management basics and will give delegates the information needed in order to manage safely in the workplace. Delegates will receive the IOSH course workbook and will complete a practical safety assessment at their own premises to practice the knowledge gained. An IOSH certificate will be issued upon successful completion of the course and the assessment.

### OUR EXPERIENCE AT YOUR DISPOSAL

Martin Slater is a Chartered Safety Practitioner with over 20 years experience of practical health and safety management gained in a wide variety of sectors. He is ideally placed to help you acquire the knowledge to manage safely. WLP is a well established locally based group of experienced business people with hands-on experience of a wide range of disciplines. You can find out more about our people, our company and our clients at [www.w-l-p.co.uk](http://www.w-l-p.co.uk).

### FEES

£620.00 per delegate (£744.00 inc VAT), inclusive of course materials, lunch and refreshments.

### RESPONSE

Please return to WLP, 11 Ventura House, Norwich Road, Watton, Norfolk, IP25 6JU. Cheques payable to WLP should be included with the booking form. (A VAT invoice and confirmation of booking will be supplied).

Please note: Cheques will be cashed upon confirmation of the course and we are unable to refund for Non attendance or cancellations made within 7 days of the start of the course. We reserve the right to cancel/rearrange if minimum numbers of attendees are not achieved.

IOSH - Managing Safely Course – 4 day IOSH course on 27th, 28th Sept and 4th, 5th Oct 2011

Please book  place/s on the above course at £620.00 + VAT each (£744.00 inc VAT)

Delegate Name/s.....

Delegate Name/s.....

Company.....Address.....

.....Postcode.....

Telephone .....email.....