

# INVITATION

## IOSH - WORKING SAFELY

### THURSDAY 20 OCTOBER 2011

(1 Full Day 9.00 – 4.30pm)

11 VENTURA HOUSE, NORWICH ROAD, WATTON, NORFOLK, IP25 6JU

#### WHO SHOULD ATTEND?

This course is designed to meet the government guide lines for introductory health & safety training. It will provide help for personnel in any sector, at any level, who need a grounding in the essentials of health and safety.

#### FORMAT

This is a fully accredited IOSH 1 day course and will be held at 11 Ventura House, Norwich Road, Watton, Norfolk. It will run from 9.00 - 4.30pm with appropriate breaks. (Please select your preferred date on the booking form below).

#### CONTENT

The course includes the following modules:

- Introducing Working Safely
- Defining Hazard and Risk
- Identifying Common Hazards
- Improving Performance
- Protecting our Environment

#### OBJECTIVE AND OUTCOME

The course will impart an introduction to health and safety responsibilities in the workplace. Delegates will receive the IOSH course workbook and will complete an assessment to practice the knowledge gained. An IOSH certificate will be issued upon successful completion of the course and the assessment.

#### OUR EXPERIENCE AT YOUR DISPOSAL

Martin Slater is a Chartered Safety Practitioner with over 20 years experience of practical health and safety management gained in a wide variety of sectors. He is ideally placed to help you acquire the knowledge to work safely. WLP is a well established locally based group of experienced business people with hands-on experience of a wide range of disciplines. You can find out more about our people, our company and our clients at [www.w-l-p.co.uk](http://www.w-l-p.co.uk).

#### FEES

£200.00 per delegate (£240.00 inc VAT), inclusive of course materials, lunch and refreshments.

#### RESPONSE

Please return to WLP, 11 Ventura House, Norwich Road, Watton, Norfolk, IP25 6JU. Cheques payable to WLP should be included with the booking form. (A VAT invoice and confirmation of booking will be supplied).

Please note: Cheques will be cashed upon confirmation of the course and we are unable to refund for Non attendance or cancellations made within 7 days of the start of the course. We reserve the right to cancel/rearrange if minimum numbers of attendees are not achieved.

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IOSH Working Safely Course – I would like to book the following place/s

Please book  place/s on the above course at £200.00 + VAT each (£240.00 inc VAT)

Delegate Name/s.....

Delegate Name/s.....

Company.....Address.....

.....Postcode.....

Telephone .....email.....